



### NOTICE

Spartanburg Housing will hold the Annual Meeting of the Board of Commissioners at 4:00 P.M., Monday, September 30, 2024, in the Conference Room at the Spartanburg Housing office on 170 Arch Street, Spartanburg, SC 29303. It will also be held via video conference call.

#### **Link to Zoom meeting:**

<https://us02web.zoom.us/j/82564124944?pwd=T2x3cVpQWUhkNEFFcUI0NzZObUpudz09>

**Meeting ID:** 825 6412 4944      **Passcode:** 958851

### AGENDA

#### **CALL MEETING TO ORDER**

- I. Moment of Silence**
- II. Roll Call**
- III. Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act.**
- IV. Approval of Agenda**
- V. Approval of Minutes**
  - A. Regular Board Meeting, August 28, 2024
- VI. Public/Staff Comments**
- VII. Commissioner Comments**
- VIII. Committee Report**
  - A. Development
  - B. Finance
- IX. Consent Agenda**
  - A. **Resolution 2024-22** Approval of the 2025 Housing Choice Voucher (HCV) Utility Allowances
  - B. **Resolution 2024-24** Approval of the 2025 Public Housing Utility Allowances

**X. Business Agenda**

- A. **Resolution 2024-19** Approval of the Admissions and Continued Occupancy Policy (ACOP)
- B. **Resolution 2024-20** Approval of the Housing Choice Voucher (HCV) Administrative Plan
- C. **Resolution 2024-23** Approval of the 2025 Housing Choice Voucher (HCV) Payment Standards
- D. **Resolution 2024-25** Approval of the HC-1, LLC (“Summer Place”) Refinance and Assignment of Managing Member Interest to SAHC

**XI. Information Items**

- A. Financial Overview
  - 1. Budget to Actual Reports for the Period Ending August 31, 2024
  - 2. Third-Party Property Management: Budget to Actual Reports for the Period Ending August 31, 2024
- B. Monthly Reports
  - 1. CEO Monthly Reports (verbal report) – Shaunté Evans
  - 2. Spartanburg Housing Program Dashboards
    - a) Asset Management – Jill O’Connell
    - b) Housing Choice Voucher – Jacquetta Harris
    - c) Resident Services & Community Engagement – Shaunté Evans

**XII. Old Business**

- A. Collins Park Insurance Claim

**XIII. New Business**

- A. Election of New Officers

**XIV. Adjournment**