



NOTICE

Spartanburg Housing will hold a regular meeting of the Board of Commissioners at 4:00 P.M., Tuesday, November 28, 2023. The meeting will be held in the Conference Room located at the Spartanburg Housing office on 170 Arch Street, Spartanburg, SC 29303.

AGENDA

CALL MEETING TO ORDER

- I. Moment of Silence**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
 - A. Regular Board Meeting, October 24, 2023
- V. Public/Staff Comments**
- VI. Commissioner Comments**
- VII. Committee Reports**
 - A. Policy
 - B. Development
- VIII. Executive Session**
 - A. Essential Function Bonds Discussion
 - B. Discussion of Negotiations Incident to Proposed Contractual Arrangements and Proposed Purchase of Property – SC Code Section 30-4-70(a)(2)
- IX. Consent Agenda**
 - A. No Actions
- X. Business Agenda**
 - A. **Resolution 2023-19** Approval of Revisions to Spartanburg Housing’s Personnel Policy Manual
 - B. **Resolution 2023-21** Approval of New IT Maintenance and Support Services Provider

- C. **Resolution 2023-22** Approval of the Moving to Work (MTW) Supplement Amendment for the Elimination of Utility Reimbursements and Implementation of Alternate Re-Examination Schedules
- D. **Resolution 2023-23** Approval of On-Call HVAC Maintenance Contractor
- E. **Resolution 2023-24** Approval of Spartanburg Housing Name Change in the Bylaws

XI. Information Items

- A. Section 8 Management Assessment Program (SEMAP) Review – Teresa Moultrie
- B. Financial Overview
 - 1. Budget to Actual Reports for the Period Ending October 31, 2023
 - 2. Third Party Property Management: Budget to Actual Reports for the Period Ending October 31, 2023
- C. Monthly Reports
 - 1. CEO Monthly Reports (verbal report) – Shaunté Evans
 - 2. Spartanburg Housing Program Dashboards
 - a) Asset Management – Jill O’Connell
 - b) Housing Choice Voucher – Teresa Moultrie
 - c) Resident Services & Community Engagement – Javez Henderson

XII. Old Business

- A. None

XIII. New Business

- A. None

XIV. Adjournment